

## JOB DESCRIPTION

<b>Position Title</b>	Real Estate Asset Management Year Long Placement
<b>Position reports to</b>	Senior Associate, Housing
<b>Salary</b>	£22,500 per annum
<b>Location</b>	London
<b>Position type</b>	Year placement

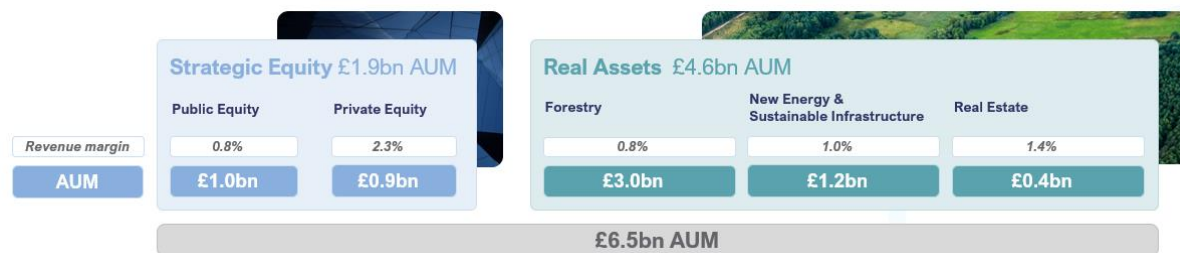
Deadline for applications: 1<sup>st</sup> June 2022

### Business Overview

Gresham House is a specialist alternative asset manager providing funds, direct investments and tailored investment solutions, including co-investment across a range of highly differentiated alternative investment strategies. Our expertise includes strategic public, private equity (private assets), timber, renewable energy, housing and infrastructure. We aim to deliver sustainable financial returns and we are committed to building long-term partnerships with our clients to help them achieve their financial goals.

From a standing start in December 2014, through a combination of acquisitions and organic growth, the Gresham House business has grown exponentially, with assets under management now at c.£6.5 billion, (31 December 2021), providing a strong and scalable platform from which to continue to grow. The team is delivering on its objectives and now has c.200 employees working in London, Oxford, Dumfries and Perth in Scotland and Dublin.

The business divides into two divisions - Strategic Equity and Real Assets:



1. As at 31 December 2021

### Role Objective

Gresham House is growing its assets under management and a key strategic pillar within this is the Housing investment vertical. The Housing investment team are currently investing from two funds and are currently raising capital for a further two funds; all funds invest directly in residential property assets and are long-term owner/operators for the assets. The Housing Division already manage ~£700m of gross assets comprising ~4,000 homes with an ambition to double this number over the coming 2-3 years.

In total the division manages the acquisition and performance of retirement rentals (2,200 dwellings), shared ownership (800 owned or in pipeline), leased accommodation to local authorities (280 units), and build-to-rent (750 units).

We are looking to provide a year-long placement for a current student as part of their studies. We are able to offer an insight into the investment and asset management process within the specific Real Estate sector. This is a real opportunity for someone with an interest in this area to gain valuable experience with our Asset Management team in learning about the day-to-day management of a property portfolio.

### Key Responsibilities / Accountabilities

- Assisting senior team members day to day management of the existing portfolio of assets
- Consolidating data reports from external property managers for internal review
- Preparing weekly and monthly reports on financial performance of assets
- Assisting the team with implementing new management systems
- Keeping an organised data record of asset information
- Corresponding with external agents and contractors
- Assisting the team with property due diligence and mobilising developments.

### Skills & Experience

- Quantitative/numerical skills are critical with the ability to interpret financial information and to understand and use financial models.
- Currently studying for degree in Real Estate or an associated degree programme (Finance background would be beneficial but is not essential).
- Computer literacy, conversant with Microsoft Office and spreadsheet packages including financial analysis and modelling modules.
- Ability to work effectively as a team member and to deadlines and under time pressure.
- Good written and oral communication skills in English

### Personal Attributes

- Be efficient, reliable and thorough
- Drive and initiative - the desire to add value, proactive approach
- Fast paced - ability to work on a variety of tasks with tight deadlines
- Commitment to the business and the team
- Strong intellect - the ability to analyse and distil information quickly and effectively
- Able to communicate effectively and adapt to anyone within the broader team

*Gresham House is an equal opportunities employer and encourages all qualified candidates to apply regardless of their racial, ethnic, religious and cultural background, gender, sexual orientation or disabilities. Gresham House is dedicated to encouraging a supportive and inclusive culture amongst all our employees.*

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