

# JOB DESCRIPTION

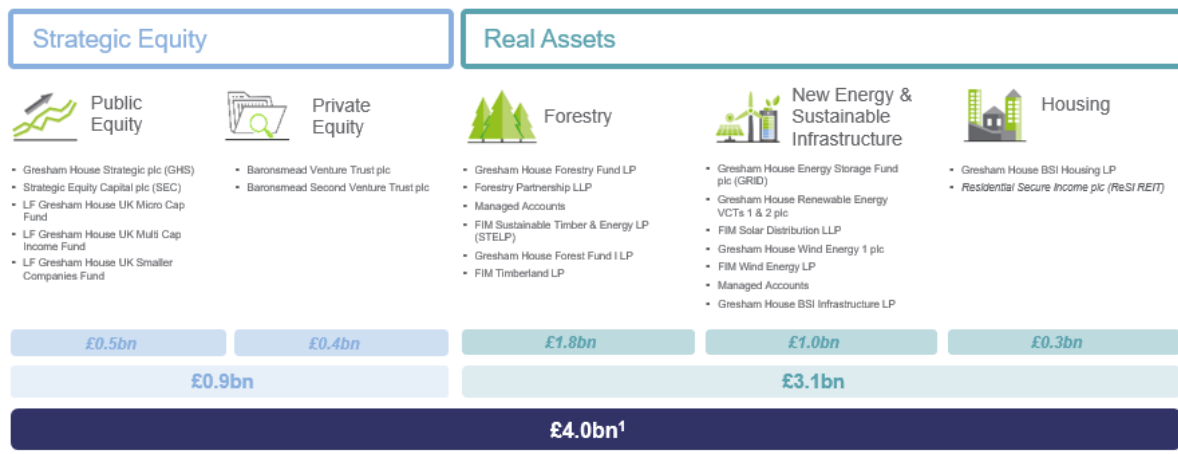
<b>Position Title</b>	Investment Surveyor
<b>Position reports to</b>	Head of Housing Investment
<b>Salary</b>	TBC
<b>Location</b>	London
<b>Position type</b>	Permanent

## Business Overview

Gresham House is a specialist alternative asset manager providing funds, direct investments and tailored investment solutions, including co-investment across a range of highly differentiated alternative investment strategies. Our expertise includes strategic public, private equity (private assets), timber, renewable energy, housing and infrastructure. We aim to deliver sustainable financial returns and we are committed to building long-term partnerships with our clients to help them achieve their financial goals.

From a standing start in December 2014, through a combination of acquisitions and organic growth, the Gresham House business has grown exponentially, with assets under management now at c.£4.0 billion, (31 December 2020), providing a strong and scalable platform from which to continue to grow. The team is delivering on its objectives and now has c.120 employees working in London, Oxford and Perth in Scotland.

The business divides into two divisions - Strategic Equity and Real Assets:



1. As at 31 December 2020

## Role Objective

Gresham House is growing its assets under management and a key strategic pillar within this is the Housing investment vertical. The Housing investment team are currently investing from two funds and are currently raising capital for a further two funds. To support this growth the investment team are seeking to add an Investment Surveyor to the team to help grow the Housing investment platform.

All of the Housing funds invest directly residential property assets and are long-term owner/operators for the assets. As such the investment surveyor will form a key part of the Housing Investment team and be expected to input into both the initial investment decision and ongoing asset management strategy. They will have the opportunity to work across the different funds on a range of different investment types. The role will report into the Head of Housing Investment and work closely with the principle decision makers within the Housing division.

The Housing team operates a very flat and meritocratic structure which allows all team members to gain significant direct exposure both to new investments and ongoing property management. This environment will provide the opportunity to grow your role at the pace you are able.

### Key Responsibilities / Accountabilities

The role is divided into four main areas:

1. **Origination, Analysis and Execution (40%):** We are actively investing from two funds and anticipate additional investment.
  - Actively managing the review of new investment opportunities and inputting into internal investment papers
  - Assisting with the engagement of third-party due diligence advisors and actively managing the due diligence process for new acquisitions
  - Supporting in-depth market research and analysis as required
  - Attend site meetings for development assets alongside senior team members or operational partners
  - Actively originating new investment opportunities and new product development models
2. **Asset Management (40%):** As AUM increases, there is an increasing requirement to monitor and report on the performance of the existing portfolio and work with the senior team deliver portfolio value. The role will include:
  - Performing regular site visits and inspections for operating assets
  - Working with the fund managers in assessing, developing and implementing asset management activities designed to enhance asset level returns (for example repurposing underutilised land or introducing renewable energy solutions etc)
  - Reviewing and helping with the preparation of portfolio monthly management information packs and highlighting any key or unexplained variances to senior team
  - Providing regular updates to the wider team on performance against budget / expectations
  - Tracking and identifying new legislation that may impact Gresham House as a landlord and influence future investment decisions
  - Attendance at portfolio Board meetings and other key meetings and divisional management
3. **Team Support (20%):** Provide ad hoc support into senior team members on divisional strategic initiatives and input into discussions/debates on the overall strategic direction of the business.

### Qualifications & Experience

- Assoc. RICS, FRICS MRICS desirable with a focus on residential investment or development real estate
- 1-3 years post RICS qualification experience
- Seeking a first move into the investment industry following completion of training
- Preferable: CFA or equivalent
- Required: Experience in Investment, Corporate Finance, Valuations or Capital Markets at an established property company or real estate services provider
- Required: Experience in the residential property sector
- Preferable: Exposure to construction market and ability to understand key risk transfer mechanisms and market standard positions

### Personal Attributes

- Excellent communication, presentation, research and analysis skills
- A professional and pragmatic approach to all duties
- Ability to work without supervision and demonstrate initiative
- Attention to detail whilst managing competing priorities and different projects
- IT Literate - In depth knowledge of the full Microsoft office suite of programs
- Willingness/desire to work in a fast-paced entrepreneurial environment

*Gresham House is an equal opportunities employer and encourages all qualified candidates to apply regardless of their racial, ethnic, religious and cultural background, gender, sexual orientation or disabilities. Gresham House is dedicated to encouraging a supportive and inclusive culture amongst all our employees.*

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